

## Wi-Fi / Internet / IT Support

- >> Free Wi-Fi
- >> Support (in case of problems): [ITSupport@fh-kufstein.ac.at](mailto:ITSupport@fh-kufstein.ac.at)

## General Login

User: FH\_GAST WLAN

No password

## Login for game consoles, etc.

User: FH\_MEDIEN\_ISR

Password: pG8+[WQoA/KTd\_G%.D

## Pets / Animals

- >> Are not allowed in the ISR.
- >> Exception: dogs on service/duty

## Ski & Bicycle Storage Areas

- >> Locked ski room in the back of the parking garage House A/B
- >> Bicycle storage: in all parking garages - free of charge

## Drinking Water

- >> The tap water is potable and can be consumed without consideration

## Stores

- >> Stores for all your daily needs are located within walking distance
- >> Information on stores in Kufstein is available at:  
[www.kufstein.com/de/shops-kufstein.html](http://www.kufstein.com/de/shops-kufstein.html)

## Store Shopping Carts

- >> It is prohibited to take shopping carts to the ISR
- >> Theft will be prosecuted

## PC Work Areas/Copy Machine

- >> Work Areas are located in House A/B
- >> Use with StudentCard

## Parking

- >> Not permitted in the streets around the ISR
- >> Parking spaces in the garage of the ISR available upon request

## Move-Out / Deregistration

- >> Move out latest 9:00 am on the day your contract expires
- >> You will receive a list of „Move-out - Steps to take” from us by e-mail
- >> State the date of departure; Your room will be reviewed the next working day
- >> The room must be empty & clean. If all is in order, you will receive 50,00 € after the final cleaning
- >> Deregister at: „Stadtamt Kufstein” (Oberer Stadtplatz 17, Kufstein) and submit the confirmation to the office of the ISR!
- >> If the confirmation is not submitted, we will keep 30,00 € from your deposit
- >> Deregistration is required by law!
- >> **Refund of the deposit:** one month after expiration of the contract; IMPORTANT – provide correct and complete IBAN and BIC / Swift code.

## Office Hours

Mondays through Fridays from 08:00 am until 2:00 pm  
(in case of emergencies also outside of office hours)

## Romana Hubmann

Head of International Student Residence  
+43 664 88 58 68 29 (Phone)  
[romana.hubmann@fh-kufstein.ac.at](mailto:romana.hubmann@fh-kufstein.ac.at)

## Manfred Peer

Facility Manager  
+43 676 42 50 717  
Please only call if an emergency!

## WWW.FH-KUFSTEIN.AC.AT/ISR



**INTERNATIONAL  
STUDENT RESIDENCE  
FH KUFSTEIN TIROL**  
Salurner Straße 26 abc  
Salurner Straße 30 (Haus D)  
6330 Kufstein / Austria

# INTERNATIONAL STUDENT RESIDENCE (ISR)



**IMPORTANT INFORMATION**



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## Move-In / Registration

- >> Registration: with registration form at „**Stadtamt Kufstein**“ (**Oberer Stadtplatz 17, Kufstein**)
- >> Submit a copy of the confirmation to the ISR office

## Students from the European Union / Switzerland

- >> Students from an **EU country or Switzerland** must register at the **district headquarters of Kufstein**, Room 05 (Bozner Platz 1-2, Kufstein)

Information is available at: [www.oesterreich.gv.at/themen/leben\\_in\\_oesterreich/aufenthalt/4/2/Seite.120810.html](http://www.oesterreich.gv.at/themen/leben_in_oesterreich/aufenthalt/4/2/Seite.120810.html)

## Take-Over Protocol

- >> Please submit your take-over protocoll to the ISR office within 1 working day

## Room

- >> Please use bed linen!
- >> **Do not drive nails into the walls!**
- >> Take care of the furniture
- >> Cost for repair of damages will be deducted from your deposit

## Security guard / Night's rest

- >> **Parties are prohibited!**
- >> **Night's rest from 11 pm to 6 am.**
- >> Security locks all public areas at 11 pm (including the roof terrace)
- >> Please respect the night's rest and show consideration for your housemates!
- >> Public areas can be unlocked at 6 am

## Guests - Overnight Stay

- >> It is prohibited to accommodate guests overnight
- >> Disregarding this rule will result in consequences.
  - 1<sup>st</sup> disregard: € 150,-
  - 2<sup>nd</sup> disregard: immediate termination of rental contract

## Entertainment

- >> In the common areas in House A/B you will find board games, etc. In the outside common areas you can play table tennis

## Safety / No Smoking / No Drugs

- >> **Dangerous items** (firearms, knives, explosives, etc.) **are not allowed.**
- >> **Strict smoking ban!** You may only smoke in designated smoking areas outside
- >> **The abuse of alcohol, drugs and medication is prohibited!**
- >> No open fire, candles, etc.

## Fire Alarm

- >> In the event of a fire alarm, immediately leave the building via the next escape route
- >> Please note the information signs in the staircases
- >> Costs in case of triggering the fire alarm due to carelessness: € 150 immediately and in cash

## Video Surveillance

- >> All entrances, public areas, underground parking entrances and exits are video-monitored for security reasons

## Washer / Dryer

- >> Washroom: in the basement of House B, C and D
- >> Equipment: washing machine, clothes dryer, iron and ironing board
- >> Cost: 2 x 50 cents per wash / dry cycle
- >> Please note: clean the lint filter after use

## Cleaning

- >> A cleaning room with **broom, vacuum cleaner, and scrubber** is located on EVERY floor in all houses (except in the new-build of House A/B: cleaning closet on the 4th floor of House A)
- >> **Please return the cleaning equipment after use!**
- >> Staircases and lounges are cleaned by our cleaning staff
- >> **Please leave the lounges and terraces clean and dispose of your waste!**

## Kitchens/(Roof) Terrace

- >> To activate the oven/microwave/hob, press the timer on the clock for 2 seconds
- >> Please clean the kitchens and terraces after use!

## Waste Management

- >> Containers for waste management are located as follows:
  - >> House A & B: in the underground garage of House A/B (garbage room), bottles outside entrance A/B
  - >> House C: at the transition to House D
  - >> House D: garbage room in the basement

**Please separate your waste!**

## Keys for Houses A, B, C

- >> The key opens your apartment/room, the corresponding entrances and the underground garage of House A, B and C

## Keys for House D

- >> The key opens your apartment/room, the entrances to House D, the main entrance to House A/B, the side entrance to House C, and the underground garage at House C

## Replacement Key

- >> **Replacement key:** deposit € 60,00
- >> in addition: service fee (immediately & in cash)
- >> **Mondays through Fridays** from 12 pm until 6 pm: € 10,00
- >> **Weekends and Holidays: € 30,00**
- >> **Phone Number Facility Manager – only in case of emergencies! Mr. Peer: +43 676 42 50 717**

## Mailboxes

- >> A mailbox for each room (labeled with room number) is available at the corresponding house entrance
- >> You receive your mailbox key upon move-in
- >> Replacement key: deposit € 20,00
- >> **IMPORTANT: add your house, studio and room (L or R) to the address!**

## Facility Management

- >> Included in the rent
- >> Report damages/repairs by mail to the ISR office
- >> On site during business days from 08:00 am to 10:30 am